

Admissions Policy



PRESTON BRIDGE
SCHOOL

Policy Ref:	PBS10.	
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1. Admission Policy

At Preston Bridge School we are registered with the Department of Education to educate children from the age of 6 to 19 years of age. No child is refused entry on the grounds of race, ethnicity, gender, religion or sexual orientation.

2. Student Profile

Preston Bridge School is an independent special school (DFE registered) for students aged 6 to 19 years of both sexes, and provides individualised and tailored programmes of studies around each students' interests, passions, and talents. We specialise in working with students with a range of learning needs, including social, emotional, and mental health difficulties (SEMH), Autistic Spectrum Condition (ASC), including Asperger's syndrome, ADHD, attachment disorders and associated challenging behaviours. All of our students have an Educational Health Care Plan (EHCP) and require additional support to that which is provided in a mainstream setting.

3. Admissions Policy Appendix

Young people may be referred to Preston Bridge School at any time during the academic year by a local authority or direct by parent/carer.

As much information as possible will be sought at the point of referral to inform assessment as to whether the referral is appropriate and as to whether the school is able to meet the needs of the young person.

Information sought will include if applicable:

- young person's name;
- age and date of birth;
- gender;
- ethnic background, cultural needs, religious needs/persuasion;
- health needs & history;
- educational history, needs, current provision, support received & required including whether there is a statement of special educational needs;
- risk issues, level of supervision required;
- expectations and requirements sought by the placing authority to need the young
- person's needs;
- the name, address and telephone number of the young person's case accountable social worker (if applicable);
- the young person's legal status;

The information provided will assist the school in assessment as to whether a school placement is viable and appropriate.

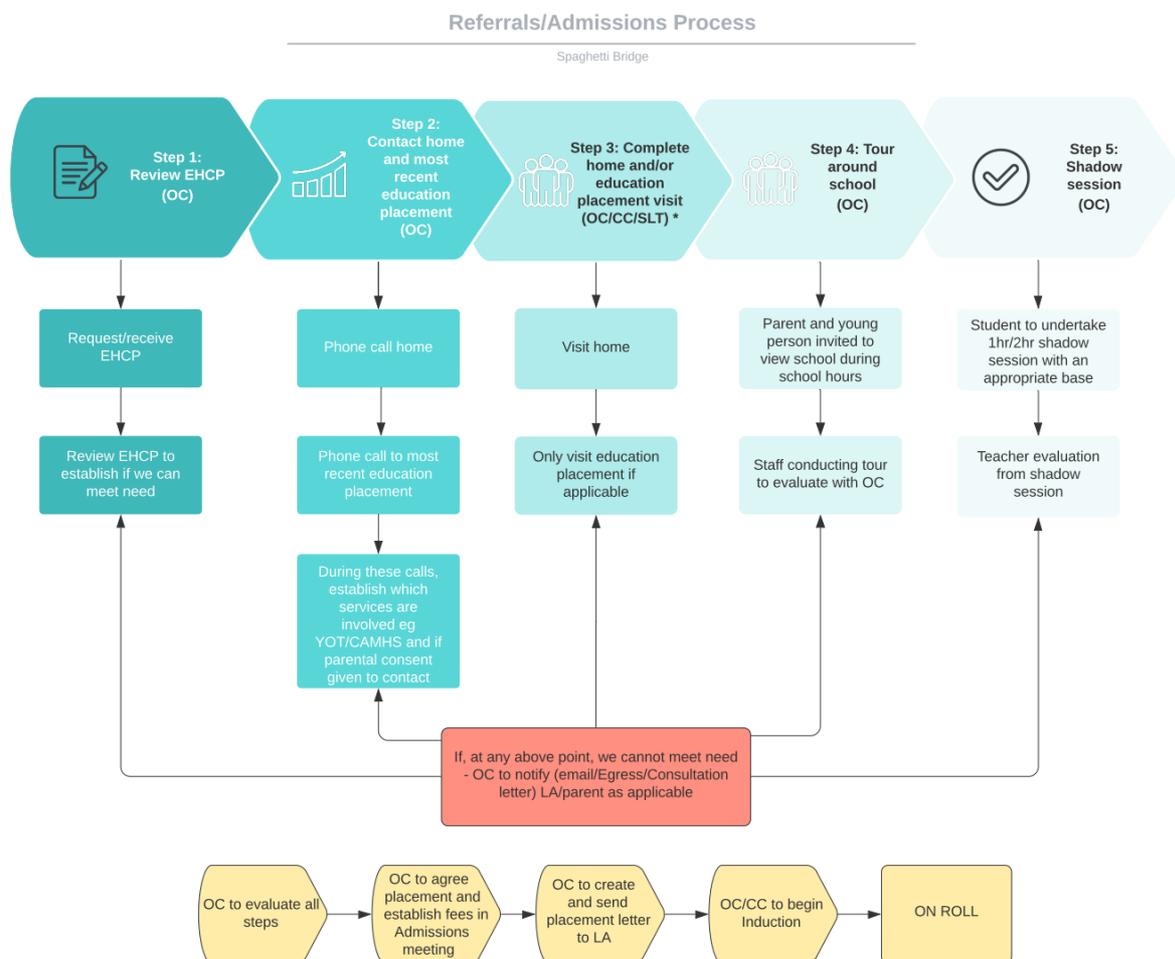
An impact risk assessment will be completed by the team

4. Referral/Admissions Process

The school will review the information supplied at the point of referral, including the students EHCP, and conduct visits to home or current//previous education placement if appropriate.

The school ensures that arrangements are in place to ensure the effective induction of each student into the school.

The young person's details are entered into the school admissions register and accompanying information filed. The young person will be shown around the school and introduced to the staff and other young people. An individual timetable will be discussed, taking into account of the young person's age, aptitude and ability.



5. Monitoring and Review

This policy will be subject to continuous monitoring, refinement and audit by the Headteacher.